

## On rising of Council – 17 May 2022

### Leader Decision Making Session

#### Appendix to the Report:

### Appointment of Cabinet Portfolios, Delegation of Executive Functions and Appointments to Bodies Report

Decisions Proposed by the Leader:

1. That Councillor Peter Butlin be appointed as Deputy Leader.
2. That the terms of reference and specific powers of the Cabinet Portfolios and the appointments to them be as set out in the appendix.
3. That the following are appointed to the bodies listed below:

<b>Body</b>	<b>Councillor</b>	<b>Councillor</b>
Joint Negotiating Body – Staff (2 Cabinet members)	Isobel Seccombe	Andy Jenns
Joint Negotiating Body – Teachers(2 Cabinet members)	Kam Kaur	Andy Jenns
Adoption Panel (1)	Jan Matecki	
Fostering Panel (1)	Jan Matecki	
ESPO Management Committee (2 – of which 1 to be a Cabinet member)	Peter Butlin	Richard Baxter-Payne
ESPO Finance and Audit Committee*	Peter Butlin	

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### Portfolio Holder    Terms of Reference

<b>Leader</b> <i>Cllr Izzie Seccombe</i>	The Leader will lead the work of the Council and Cabinet and in particular reserves to herself responsibility for the Council's external relations and overall strategic partnerships. This includes the making of commitments in partnership settings provided those commitments fall within the Council's governance arrangements, particularly its budget and policy framework. The Leader will also retain oversight of any emerging Devolution Deal and the approach to Levelling Up.
<b>Deputy Leader (Finance &amp; Property)</b> <i>Cllr Peter Butlin</i>	Deputising for the Leader, finance, delivery of the revenue budget and the overall capital programme; procurement and contract management; property; smallholdings; facilities management; oversight of infrastructure delivery and the education capital programme.
<b>Adult Social Care &amp; Health</b> <i>Cllr Margaret Bell</i>	Social care services to adults including the delivery of social care and support to older people and people with disabilities; policies and services for safeguarding adults and adult mental health services. Child and adolescent mental health services. Health, including public health and the integration of health with the Council particularly adult and children's services. Oversight of the arrangements for commissioning adult social care services.
<b>Children &amp; Families</b> <i>Cllr Jeff Morgan</i>	Overall responsibility for the co-ordination of children's services. Specific responsibility for child protection and safeguarding; Looked-after Children and Care Leavers, child exploitation; family support and social care for children with specific needs (disabilities). Youth Justice service and Children & Family Centres.
<b>Education</b> <i>Cllr Kam Kaur</i>	Education and learning services including children with special educational needs and disabilities and inclusion. Early Years Education. Schools, (organisation, sufficiency planning & governance) Post 16 Education, Apprenticeships & Training. Links with further and higher education. Adult and community education.
<b>Economy</b> <i>Cllr Martin Watson</i>	Overall responsibility for economic development; inward investment; interface with the business community and Local Enterprise Partnership; roll-out of broadband and 5G. Tackling deprivation, economic inequalities and post-Covid economic recovery.
<b>Customer &amp; Transformation</b> <i>Cllr Andy Jenns</i>	Services relating to corporate planning; council transformation programme; customer services; libraries; HR and organisational development; communications; performance management; ICT services; legal, governance & audit.

<b>Environment, Climate &amp; Culture</b> <i>Cllr Heather Timms</i>	Services relating to the Environment and Climate Change; waste management; gypsies and travellers; country parks; tourism; heritage and culture services. Community-based place shaping; Localities and relationships with the voluntary and community sectors.
<b>Fire &amp; Rescue and Community Safety</b> <i>Cllr Andy Crump</i>	Services relating to community safety including Fire & Rescue services; flood risk management; trading standards; emergency planning; crime and disorder reduction; drugs and alcohol; policing and criminal justice.
<b>Transport &amp; Planning</b> <i>Cllr Wallace Redford</i>	Services relating to the provision and maintenance of transport and highways infrastructure, including Highways and Regeneration Capital Programme; Road Safety; the Local Transport Plan; transport strategy, parking strategy; HS2; rights of way; strategic and infrastructure planning and housing.
<b><u>Cabinet Support</u></b>	
<b>Adult Social Care &amp; Health</b> <i>Cllr Jo Barker</i>	To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.
<b>Education &amp; Further Education</b> <i>Cllr Mandy Tromans</i>	To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.
<b>Children &amp; Families (SEND)</b> <i>Cllr Penny-Anne O'Donnell</i>	To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.
<b>Economy &amp; Skills</b> <i>Cllr Piers Daniell</i>	To provide support to the Portfolio Holder with specific focus as agreed with the Portfolio Holder and Leader.

The Specific Powers as set out in the Council's Constitution are confirmed by the Leader and will be delegated as she considers necessary to align with the Portfolio Holders and their Terms of Reference as listed above.